

Scott DiLiberto 0:00

Why don't we get started?

Due to our circumstances, we'll skip the pledge tonight.

We'll go right to the Public Hearing and Ann Marie will read a legal notice on the Public Hearing.

Ann Marie Grattan 0:16

Village of Caledonia Legal Notice. This was the one that was published in the paper a month ago. Notice of the Public Hearing the Board of Trustees of the Village of Caledonia will hold a Public Hearing on the Budget for the 2020-2021 fiscal year on Tuesday, April 14, 2020 at 6:30 p.m. in the Village Office, 3095 Main Street, Caledonia, New York for the purpose of reviewing and adopting the tentative budget. A copy of the tentative budget is available at the Office of the Village Clerk where it may be inspected by any person during office hours. The maximum compensation proposed to be paid to each member of the Board of Trustees from all sources is as follows: Mayor: \$8,600, Trustee: \$3,700 Each

Scott DiLiberto 1:06

Ok can I get a motion to open the Public Hearing?

Jerry O'Donoghue 1:10

I'm Jerry O'Donoghue and I make a motion to open the Public Hearing.

Scott DiLiberto 1:14

May I have a second?

Greg Boilard 1:16

Second.

Ann Marie Grattan 1:20

Greg made the second.

Scott DiLiberto 1:20

All right. Before we get started on the Appointments, I would just like to read some notes on the budgets this year. The tax rate will go from 9.034 to 9.1, increasing the tax levy to \$19,903. This is a very small increase to the village residents. The majority of tax revenue increase is due to the five new homes that have been put on the tax roll which are all on Spring Street and one on

Ann Marie Grattan 2:00

Middle Road

Scott DiLiberto 2:01

Water rates will remain the same for now. We'll review Monroe County rates again in January of 2021. We'll see where they go. General appropriations, we have a new police SUV for \$11,338 and that'll be for three years. So each year we'll have a payment of \$11,338. The new Mack truck which is a 6 wheel dump truck for \$200,000. The Economic Development Facade and Signage Program is \$2,000. The Big Springs Museum donation is \$3,000 and Waste Management contract is \$193,410.

Our Water Appropriations are 75 new water meters the cost \$15,000. The new water remote meter read software is \$19,000. Monroe County Water purchase will be \$190,000 and the State Street water line replacement bond payment is \$38,700.

This year due to the Coronavirus, it's going to be a very bumpy ride. This is the budget we are passing but I'm assuming and pretty much leaning towards we are going to have to make some major decisions and major changes come the beginning of the fiscal year. We will certainly see what's going on by then but if taxes aren't being collected in a timely fashion or if Governor Cuomo through his Executive Orders starts grabbing money and his Executive Orders already have made that a privilege to him, he can grab and take money from anybody at any time. So I'm assuming this year is going to be very difficult on all of us and we will have some very serious decisions to make moving forward.

Sarah Santora 4:20

May I ask a question this is Sarah? Can I ask in a question about collection of taxes? I don't know if I am dreaming this Ann or I thought I remember this from years of working with you while I reported on budgets. If people don't pay their taxes, doesn't the County pay you so we're not actually out of money? I mean, we don't lose the money if somebody does not pay?

Ann Marie Grattan 4:47

Yes, we get a check in April and I just received our check from this previous year for \$28,000. The only difference that we might have this year is I only levied 28,000 and I don't know how much I'm going to be levying come October 1st, usually we get the majority 97% of our money upfront. I'm not sure how people are going to pay but I'll get a better idea once we get through the whole water collection.

Sarah Santora 5:13

Right? I get that but I'm saying if people don't pay the taxes we don't lose that money. Is that right?

Ann Marie Grattan 5:21

That is correct. The County will try to collect it on the Town and County tax bill but regardless, that is 100% positive, I will get my tax levy money through the County.

Sarah Santora 5:33

Okay.

Scott DiLiberto 5:42

With this being said, due to the Coronavirus there's gonna be some shuffling.

Anybody else got any questions about the budget?

Jerry O'Donoghue 5:49

The only thing I have is about the Governor possibly being able to take money, the only money he could take was he would be rescinding money that they've been giving me we would get like the CHIPS and stuff like that. He's not saying I need money, I'm taking your tax money.

Scott DiLiberto 6:02

Chips money is on the table.

Jerry O'Donoghue 6:04

Money from the State that we wouldn't necessarily get?

Scott DiLiberto 6:05

That's correct.

Ann Marie Grattan 6:08

The Chips money? Correct. The Governor is saying we are going to get it, but we don't know. I do believe we won't get our State Aid next May. I think I'll get the check this May. But I don't think I'll get the one next year, which was around \$13,000 to \$15,000. Danny Pangrazio does a great job giving me a call and giving a heads up anytime he thinks that maybe some of my checks from the County might not be there and I've already had that call from him last week talking about our Mortgage tax and our Sales tax. I was just sending Scott a text message a little while ago between our Court revenues, you know, we can't write tickets right now. Our Court revenues, our State Aid, our Mortgage Tax, our Sales Tax and our Chips. I was up to \$160,000...I'm not saying you're going to lose it all. but you might lose half. It's very uncertain like I said Dan does a great job is giving me a heads up.

Scott DiLiberto 7:09

It's really beginning June 1, where we have to really take a look at things because as each month goes on, it can really affect us at the end of the year.

Ann Marie Grattan 7:18

Right.

Scott DiLiberto 7:19

So, I think it's going to be a difficult time, but it's going to be difficult for everybody. We're not in this this boat alone. Anybody else?

Okay, we're gonna move on to Appointments

Deputy Mayor, Jerry O'Donoghue, Tax Collector, Ann Marie Grattan, Clerk Treasurer, Ann Marie Grattan, Deputy Clerk Treasurer Chris Lauffer, Village Attorney, Ed Russell, Court Clerk Meg Donegan, Officer in Charge Jared Passamonte, Code Enforcement Officer Michael Burnside, Crossing Guard Val Kay, Recreation Chairperson Betty McClenney, Recreation Director Josh Shelton, Planning Board Rhett Clark, Board of Appeals we have an opening, Associate Village Justice Kyle McKay, Water and Streets Working Forman Chris Buckley. Register of Vital Statistics Laurie Sattora and Deputy Registered of Vital Statistics Christine Binnert. Our Official Newspaper, Depositories, Mileage Reimbursement. The Official Newspaper is the Livingston County News. The depositories are Bank of Castile and Five Star Bank. And this year's mileage reimbursement is .575 cents per mile.

Ann Marie Grattan 8:51

Okay, I need to stop and get a motion on the Appointments and a second.

Janet Cappotelli 8:56

Okay, I can go ahead and make a motion to approve the Appointments, I Village Trustee Janet Cappotelli approve Mayor DiLiberto's Appointments.

Scott DiLiberto 9:08

Can I get a second?

Jerry O'Donoghue 9:10

I second, Jerry O'Donoghue.

Ann Marie Grattan 9:16

We also need a motion for the next one, the Official Newspaper, Depositories and Mileage.

Scott DiLiberto 9:24

Okay, can I get a motion for the Official Newspaper, Depositories and the Mileage Reimbursement?

Jerry O'Donoghue 9:34

I, Jerry O'Donoghue, make a motion to approve the Newspaper, suppositories and mileage reimbursement.

Ann Marie Grattan 9:45

Good job buddy.

Greg Boilard 9:47

I second that motion, Greg Boilard.

Scott DiLiberto 9:54

I thought I heard something different.

All 9:55

You did

Jerry O'Donoghue 10:02

Oh well, if that's the worst thing that happens today I'll take it.

Scott DiLiberto 10:07

Okay, are we all set? Can we can move on?

Ann Marie Grattan 10:10

Yeah, we can try.

Scott DiLiberto 10:16

The Financial Officer to renew all CDs, payment of bonds, BANS, financial transactions and to prepay vouchers such as utilities, postage, insurance, if due before the next meeting. Can I have a motion to approve our Financial Officer to move forward with those duties?

Janet Cappotelli 10:35

I, Janet Cappotelli Village Trustee make a motion to approve the Financial Officer.

Scott DiLiberto 10:43

Can I get a second?

Greg Boilard 10:44

Greg Boilard, second

Scott DiLiberto 10:46

Thank you. We'll approve our meeting dates for the 2020-2021. It'll be the first Tuesday Every month with the exception of May 29. That's when we close the books at 3:30 p.m. on Friday and April 5, it looks like we're going to be meeting at 6pm.

Without reading them all can I get a motion to approve those dates and times?

Jerry O'Donoghue 11:24

I, Jerry O'Donoghue make a motion to approve those dates and times for our meetings for fiscal year 2020-2021.

Scott DiLiberto 11:31

Second?

Greg Boilard 11:35

Second it. Greg Boilard.

Janet Cappotelli 11:40

Sally, you're muted, so we're not able to hear.

Sarah Santora 11:45

I just unmuted. Okay. I had asked a question. At the April 5<sup>th</sup> meeting at 6 p.m. is that a 2021 meeting?

Ann Marie Grattan 11:51

That is the Organizational Meeting.

Sarah Santora 11:53

Oh, okay. Got it.

Ann Marie Grattan 11:55

Yep.

Scott DiLiberto 11:59

Okay. Everybody gets a copy of the Employee Handbook. The Code of Ethics, Capital Assets and Control Policy, Cell Phone Use Policy, Credit Card Policy, Drug Free Workplace Policy, Grievance Policy, Harassment in the Workplace Policy, Internet Use Policy, Investigation for Fraud and Impropriety Policy, Investment Policy, Procurement Policy, Sexual Harassment Policy, Travel & Conference Policy, Wire Transfer Policy, our Narcan Policy and Workplace Protection Policy.

Can I get a motion to approve our Employee Handbook and Policies?

Jerry O'Donoghue 12:52

I Jerry, approve the Employee Handbook and policies.

Scott DiLiberto 12:59

Second?

Janet Cappotelli 13:01

I, Janet Cappotelli Village Trustee make the second.

Scott DiLiberto 13:05

Thank you. Okay. On to the normal meeting. Has everybody had a chance to read the March 3 minutes? Okay, can I get a motion to approve the minutes on March 3?

Greg Boilard 13:26

Motion to approve the March 3 minutes Greg Boilard.

Scott DiLiberto 13:31

Second.

Jerry O'Donoghue 13:34

Second, Jerry O'Donoghue.

Scott DiLiberto 13:38

Okay, bills paid on March 20th and 4/7 which you will see Ann Marie sent out the Abstracts for those. So if you've had a chance to see those, if I could get a motion to approve Abstracts 643-645 in the amount of fourth \$45,754.25. Can I get that motion?

Greg Boilard 14:15

Motion to accept invoices 643-645 for 45,000 and change, Greg Boilard.

Jerry O'Donoghue 14:25

Second, Jerry O'Donoghue.

Scott DiLiberto 14:29

Ann Marie did you get that?

Ann Marie Grattan 14:30

Yes. And it will be for abstract 460 to 462 in the amount of \$32,816.85 so we're good.

Scott DiLiberto 14:41

You don't need some motions for those?

Ann Marie Grattan 14:43

No, that's okay. One was General and then the second one was the Water Abstract we're good.

Scott DiLiberto 14:49

Okay. I realize this a little different for all of us looking at this new stuff and new procedure for everybody.

Ann Marie, Budget Transfers

Ann Marie Grattan 15:04

Under A3125.400 Clerk Treasurer Contractual \$2.80 and I'm going to take that from my Deputy Clerk Personnel A410.110. Under Police Part Time Personnel, we knew that was going to happen with Mike Burnside and Stephanie moving into the role as a School Resource officer. So I took that from Nick's pay that has been sitting there under A3120.110. Police Equipment 3120.200 \$3,968.73. I took that from Police Contractual, A312400 that is for the AED, the vest police vest for Officer Huff and I believe a radar that we approved to purchase. Street Personnel A5110.100 \$142.62 cents I took that from snow, a lot of extra unused personnel expenditure there, A5142.100. Street Equipment A5110.200 \$1,779 we blame that on the yellow dump truck expenses that went into the red so I took it from Street Contractual A5110.400. Zoning Contractual A8010.400 \$2.50 cents I took it from Planning Board Contractual A8020.400.

Scott DiLiberto 16:41  
Any questions for Ann Marie?

Jerry O'Donoghue 16:46  
I make a motion to approve the Budget Transfers.

Scott DiLiberto 16:49  
Second?

Greg Boilard 16:52  
Second. Greg Boilard.

Scott DiLiberto 16:59  
Okay. The water bond wire transfer, which took place on March 25.

Ann Marie Grattan 17:08  
Ann Marie, do you want to expand on that?

Yes I'm already pre-approved, as you did earlier to make these wire transfers and these transactions without Board approval, but I am required to bring the transfer form back to all of you to sign when I see you. So I'll put it into the records that you were presented the information at this meeting. This is for the State Street water bond annual principal payment. We only have about five more payments to go and then the water line is paid off.

Scott DiLiberto 17:36  
Any motions needed for that?

Ann Marie Grattan 17:38  
I'm just going to make a note on in the minutes. No we don't need a motion that I presented it to you.

Scott DiLiberto 17:44  
Okay.

Ann Marie Grattan 17:45  
Okay.

Scott DiLiberto 17:47  
Okay, Main Street tank bids.

Ann Marie Grattan 17:52  
All right. So the bid tabulation...uh we received five contractors. Durable Demoliton base price came in at \$42,869, Wargo Enterprises \$149,300, Regional Environmental, \$156,222, Yannuzzi Group \$278,000 and Mark Cerrone \$349,750. I have a notice of award sent from JP from MRB



Group that Scott will need permission to sign and accept the bid for \$42,869 from Durable Demolition.

Scott DiLiberto 18:44

Can I get a motion to sign the notice to award?

Jerry O'Donoghue 18:50

I Jerry O'Donoghue make a motion, motion for you to sign the award.

Scott DiLiberto 18:57

Second?

Janet Cappotelli 18:58

I, Janet Cappotelli second that motion.

Scott DiLiberto 19:02

Thank you very much.

Ann Marie Grattan 19:03

We'll look at the Tax Warrant after the budget is approved.

Scott DiLiberto 19:11

Okay.

Ann Marie Grattan 19:11

Let's place the Tax Warrant on the agenda last.

Scott DiLiberto 19:18

The resolution?

Ann Marie Grattan 19:21

There should be a comment period if anyone needs to say anything about the budget.

Scott DiLiberto 19:26

Yeah. Any comments, any questions?

Any we always kept it open for an hour until Ed advised us we didn't have to.

Ann Marie Grattan 19:38

Yes

Scott DiLiberto 19:41

So we can read the Resolution?

Ann Marie Grattan 19:45

First we have to close the Public Hearing.

Scott DiLiberto 19:47

Okay. Motion to close the Public Hearing?

Jerry O'Donoghue 19:51

Jerry O'Donoghue I make a motion to close the Public Hearing.

Scott DiLiberto 19:55

Second?

Greg Boilard 19:58

Second, Greg Boilard.

Scott DiLiberto 20:00

All in favor.

All 20:02

Aye.

Scott DiLiberto 20:07

Janet, I think we talked you were going to do the Resolution for us.

Janet Cappotelli 20:10

Yes, I Janet Cappotelli Village Trustee offer the following Resolution, a Resolution to adopt the budget for the fiscal year commencing June 1, 2020 and ending with May 31, 2021, making appropriations for the conduct of village government and establishing rates of compensation for officers and employees for such period. Whereas this board has met at the time and place as specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon resolved, that the preliminary budget is set forth is hereby adopted, and that several amounts stated in the column title adopted, and Schedule A1 and Schedule F1. Salaries and Wages for 2021 shall be and hereby appropriated for the objects and purposes specified shown therein effective June 1, 2020.

Scott DiLiberto 21:10

Can I get a second to that resolution?

Jerry O'Donoghue 21:13

I Second it, Jerry

Scott DiLiberto 21:16

All in favor?

All 21:18

Aye.

Scott DiLiberto 21:24

And to the Tax Warrant, correct, Ann Marie?

Ann Marie Grattan 21:26

Yes. Tax levy \$987,203 General Fund Prorates \$1,161.67. There is a state law that says we can go back on any tax bill where a property was transferred to a new owner and they shouldn't have received an exemption. So we do this every year. We pull them all out and make sure that we collect on this new Tax Warrant what we could have collected without the exemption. I'm not going to relevy on anybody's water. There's no water penalties for three months and there's no water turn offs. So I'm just keeping it no water relevies this year. Can't really do that to people and I don't want to do that either. So the total Tax Warrant would be \$988,364.67.

Scott DiLiberto 22:26

Motion to approve the Tax Warrant?

Jerry O'Donoghue 22:29

I, Jerry O'Donoghue make a motion to approve the Tax Warrant.

Scott DiLiberto 22:33

Second?

I didn't hear anything.

Ann Marie Grattan 22:48

Yeah, I got it. We got the second from Greg.

Scott DiLiberto 22:51

Okay. Everything cut out for me.

Ann Marie Grattan 22:53

Yeah.

Scott DiLiberto 22:57

Okay. Does anybody have any questions? Anything else? Seth, I appreciate your help.

Janet Cappotelli 23:08

Thank you, Seth.

Scott DiLiberto 23:09

Okay, okay. Well, we went longer than the 15 minutes so I'll take a motion to adjourn.

Greg Boilard 23:15  
Motion to adjourn.

Janet Cappotelli 23:18  
Cappotelli, Second.

Scott DiLiberto 23:22  
Okay, thank you everybody stay healthy and stay safe.

Janet Cappotelli 23:25  
All right. Have a good evening.

Scott DiLiberto 23:27  
We'll keep in touch. Have a good night.

Ann Marie Grattan 23:28  
You too. Bye.

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